



Video Gaming License Application

Welcome!

Dear Applicant,

Please complete and submit the application. The application will be reviewed by staff to determine any additional items needed for Village Board approval. Completion of the application does not mean the applicant is automatically approved. This application should be used for both new and renewal of Video Gaming licenses. In the event there has been a change of ownership a new Video Gaming License Application must be completed.

Once approved at the Village Board meeting, the applicant may continue through the video gaming process. The video gaming license terms are from July 1st to June 30th, and licenses are non-prorated.

Video Gaming licenses are issued pursuant to **Ordinance No. 3641**.

Licensed establishment. Any licensed retail establishment where alcoholic liquor is drawn, poured, mixed or otherwise served for consumption on the licensed premises and the **primary purpose of the establishment is the sale of food and alcohol for consumption on the premises**. A licensed establishment **shall not** include a licensed truck stop establishment, licensed large truck stop establishment, as those terms are defined in the Video Gaming Act, or any person or establishment licensed pursuant to Village Code to sell alcoholic liquor at retail for consumption solely off the licensed premises, or on the licensed premises at a package store, gas station and/or convenience/grocery store.

Section 4-491. Video gaming prohibited. Notwithstanding anything in the Video Gaming Act, video gaming licenses are specifically prohibited at a licensed truck stop establishment and licensed large truck stop establishment, as those terms are defined in the Video Gaming Act. It is the specific intent of this Article that video gaming licenses will not be issued for establishments commonly known as gas stations, truck fueling centers, truck stops, package stores or convenience/grocery stores, or to any person operating a business within a gas station, truck fueling center or truck stop, regardless of the nature of that business.

Requirements

- **Applicant must hold a valid Illinois Gaming Board License prior to applying for a local license.**
- Applicant must hold a valid Illinois Liquor License and a valid Plainfield Liquor License Classification **E(a), E(b), F, G, H, I, J(1), M**.
- Applicant must not be in arrears of any tax, fee, or bill due to the Village or the State.
- Applicant must complete an application for a Video Gaming License and pay the annual licensing fees of \$500.00 plus \$300.00 per terminal.
- Establishment must have 10 customer seats for each one terminal, a maximum of 6 terminals.
- Please note terminal location requirements pursuant to Section 4-494 (E).

Should you have any questions, please contact the Clerk's Office at (815) 439-2921 or email us at mgibas@goplainfield.com.

All fees are non-refundable



Video Gaming License Application

- Is this a new business, or an existing business?
 - New business
 - Existing business
- Has the business name or address changed for this business?
 - Yes
 - No
- Business Name
 - _____
(Enter the name of the business as filed with the State of Illinois.)
- D.B.A Name
 - _____
(Enter the doing business as name of the business as filed with the State of Illinois, if applicable)
- Business Address
 - _____
(Address Line 1)
 - _____
(City) (State) (Zip)
- Business Mailing Address
 - _____
(Address Line 1)
 - _____
(City) (State) (Zip)
- Business Phone No.
 - _____
(Business contact number)
- Business Email Address
 - _____
(License will be emailed to this address.)
- Nature of Business
 - _____

 - (Please provide us with a detailed overview of the conducted business activity of the business, and details about proposed or existing video gaming terminal(s) location)
- Square Footage of Business
 - _____
- Number of Employees
 - _____
- Business Hours
 - _____
(List all hours of operation Monday through Sunday)
- Illinois Business Tax Number (IBT)
 - _____



Video Gaming License Application

Business Owner

Business Owner Name 1

- Name
 - _____
(First) (Last)
- Home Address
 - _____
(Address Line 1)
 - _____
(City) (State) (Zip)
- Phone No.
 - _____
- Email
 - _____
- Date of Birth
 - _____
- Driver's License No.
 - _____
(Please attach a copy of the driver's license for this owner.)
- Does the owner own more the 5%
 - Yes, _____
 - No
- Does the owner own or operate other businesses with video gaming?
 - Yes
 - No
- Has any license issued to this owner ever been revoked by any State, Federal, or local municipality?
 - Yes
 - No
- Has the owner had any prior convictions?
 - Yes, _____
 - NO (If yes, please disclose)

Business Owner Name 2

- Name
 - _____
(First) (Last)
- Home Address
 - _____
(Address Line 1)
 - _____
(City) (State) (Zip)



Video Gaming License Application

- Phone No.
 - _____
- Email
 - _____
- Date of Birth
 - _____
- Driver's License No.
 - _____
 - (Please attach a copy of the driver's license for this owner.)
- Does the owner own more the 5%
 - Yes, _____
 - No
- Does the owner own or operate other businesses with video gaming?
 - Yes
 - No
- Has any license issued to this owner ever been revoked by any State, Federal, or local municipality?
 - Yes
 - No
- Has the owner had any prior convictions?
 - Yes, _____
 - NO (If yes, please disclose)

Primary Contact

The primary contact is the person who will be in regular communication with the Village Clerk's Office for all questions or concerns relating to the business.

- Name
 - _____
 - (First) (Last)
- Relation to the business
 - _____
- Primary Contact Address
 - _____
 - (Address Line 1)
 - _____
 - (City) (State) (Zip)
- Primary Contact Phone No.
 - _____
- Primary Contact Email
 - _____



Video Gaming License Application

Building

- Is the building owned by the business?
 - Yes
 - No
- Is the building owned by a company?
 - Yes
 - No

Building/Property Owner

- Building/ Property Name
 - _____
(First) (Last)
- Building/Property Owner Address
 - _____
(Address Line 1)
 - _____
(City) (State) (Zip)
- Building/ Property Owner Phone No.
 - _____
- Building/ Property Owner Email Address
 - _____
- Landlord Permission
 - Attach permission to this application.
(Please attach a letter of written permission from the building owner or landlord. The letter should include the building owner or landlord agreeing that they are allowing the business to hold a liquor and video gaming license through the Village of Plainfield and the State of Illinois.)

Terminal Operator/ Distributor Information

Your Terminal Operator/Distributor will be required to complete a separate application for a Village issued license. This application can be found on the Village website.

- Terminal Operator/ Distributor Business Name
 - _____
- Terminal Operator/ Distributor Address
 - _____
(Address Line 1)
 - _____
(City) (State) (Zip)
- Terminal Operator/ Distributor Mailing Address
 - _____
(Address Line 1)
 - _____
(City) (State) (Zip)



Video Gaming License Application

- Terminal Operator/ Distributor Phone No.
 - _____
- Terminal Operator/ Distributor Email
 - _____
- Terminal Operator/ Distributor Primary Contact Name
 - _____
 - (First) _____ (Last)
- Terminal Operator/ Distributor Primary Contact Phone Number
 - _____
- Terminal Operator/ Distributor Primary Contact Email
 - _____

Gaming Terminals

- Number of gaming terminals to be placed at the business.
 - _____
 - (Max limit of six (6) terminals)

Licenses

- Attach proof of a valid Illinois Gaming Board License to the application.
- Attach proof of a valid Illinois Liquor License to the application.

Plans

Areas where video gaming is taking place must be separated by a physical barrier, which may consist of a short partition, half wall, or other solid, half-height means of separation. No barrier shall visually obscure the entrance to the gaming area.

- Attach a copy of the proposed floor plan showing the location of the gaming terminals to the application.

Please note that any alterations to the building will require a building permit and additional inspections.

- Does your establishment have a minimum of 10 customer seats for each 1 terminal located in the licensed establishment?
 - Yes
 - No



Video Gaming License Application

Verification

- Does your establishment serve food?
 - Yes
 - No
- Is the applicant in arrears in any tax, fee, or bill due to the Village or State?
 - Yes
 - No
- Do you agree to abide by all State and Federal Laws and local ordinances?
 - Yes
 - No
- Is the establishment located outside of a residential zoning district?
 - Yes
 - No
- Is the establishment within one hundred feet (100') of any school or place of worship?
 - Yes
 - No

Distance is determined by measuring the distance from an establishment to a pre-existing school or place of worship by drawing a straight line between the closest part of the building used as the establishment and the closest part of any building used for a school or place of worship.

I HAVE REVIEWED AND UNDERSTAND THE CONTENTS OF THE VIDEO GAMING ORDINANCE. I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND ACCURATE. ANY FALSE OR MISLEADING INFORMATION PROVIDED HEREIN MAY RESULT IN THE DENIAL OF YOUR APPLICATION. ANY VIOLATION OF THE VIDEO GAMING ORDINANCE MAY RESULT IN FINES, REVOCATION, OR SUSPENSION OF YOUR LICENSE.

SIGNATURE OF OWNER

DATE